

VILLAGE BOARD OF TRUSTEES
PUBLIC HEARING AND REGULAR MEETING
DECEMBER 15, 2020

Peterson called the meeting to order at 6:00 PM in the Community Room. Board members had been given the agenda and supporting documents, and notices were posted at the Village Office, Ceresco Post Office, and CerescoBank. Peterson pointed out the Open Meeting Law Act posted on the wall of the Community Room. Answering roll call: Peterson, Hartshorn, Custer, Rupe and Ubben. Also present: Justin Eggleston, Shawn Ruble, Jody Anderson, Steve Anderson, Lynn Maxson, Brian Roland and Joan Lindgren.

Peterson moved to approve the minutes from November 17, 2020 as presented. Rupe seconded. Voting Yes: Peterson, Rupe, Ubben, Custer and Hartshorn. No: none. Motion carried.

Hartshorn moved to approve the Library Board minutes as presented. Rupe seconded. Voting Yes: Hartshorn, Rupe, Ubben, Custer and Peterson. No: none. Motion carried.

Hartshorn moved to approve the Treasurer's Reports as presented. Rupe seconded. Voting Yes: Hartshorn, Rupe, Ubben, Custer and Peterson. No: none. Motion carried.

Custer moved to approve the JEO claim for \$3,495.00. Hartshorn seconded. Voting Yes: Custer, Hartshorn, Ubben and Peterson. No: none. Abstain: Rupe. Motion carried.

Claims were reviewed. Hartshorn moved to approve the claims with the additional claims, and with the change of Firstbank to \$147.62. Ubben seconded. Voting Yes: Hartshorn, Ubben, Rupe, Custer and Peterson. No: none. Motion carried. The approved claims are as follows: AFLAC \$268.92/ins; Ameritas Life Insurance \$24.35/insurance; Bromm, Lindahl, ET AL \$843.50/gen; CerescoBank Insurance \$225.00/gen; Fireguard \$558.85/fire, sew, st, gen, lib, pol; Baker & Taylor \$329.90/lib; Barco \$128.18/comp; Bomgaars \$84.67/st, gen, sew; Delta Dental \$136.50/ins; FES \$500.00/gen; First Bankcard \$147.62/gen; Frontier Coop \$459.96/fuel; Card Services \$156.06/gen, sew; Cash \$108.38/gen, pol, wat, st, sew; Helena \$112.00/prk; Husker Lock & Key \$141.50/sew, gen; IIMC \$175.00/gen; Interstate All Battery \$78.65/pol; Jackson Services \$129.37/gen, sew, wat, st, fire; Johnson Service Co \$3,268.25/sew; Menards \$235.16/gen st; Midwest Labs \$406.55/sew, comp; Municipal Supply Inc of Omaha \$213.13/wat; NE Clerks' Assoc. \$35.00/gen; NE Public Health Environmental Lab \$102.00/wat; Nebraska Rural Water \$150.00/wat; OPPD \$4,331.57/electricity; Otte Oil & Propane \$1,117.08/propane & diesel; Paper Tiger Shredding \$156.75/gen; Prague Insurance \$13.00/st; Sam's Club \$167.93/lib; Sandy Tvrdy \$215.00/janitor; Simons Home Store \$31.96/gen; Small Engine \$18.06/prk; Sunbelt Rentals \$707.97/st; U.S. Post Office \$195.00/postage; Utility Service \$54,420.00/wat; Verizon \$173.22/phones; Wahoo Concrete \$262.00/gen; Wahoo/Waverly Adv \$79.97/gen, st; Wahoo Auto Parts \$124.99/st; Waste Connections \$5,240.53/gar; White Castle \$120.00/lib; Windstream \$384.98/phones; Dave's Plumbing \$680.00/wat; Nebraska Department of Revenue \$1,843.01/gen; Payroll Liabilities: Nebraska Department of Revenue \$591.91; United States Treasury \$6,262.28; Payroll \$23,070.14

Kent Speicher, with Erickson and Brooks, was present to review the annual audit. Speicher noted the water and sewer funds cash flow, and rates are covering the operating expenses, but not generating enough income to cover any new capital additions or the full debt service amount.

Hartshorn noted several spelling errors in the audit.

Hartshorn moved to approve the 2019-2020 audit with noted corrections. Rupe seconded. Voting Yes: Hartshorn, Rupe, Ubben, Custer and Peterson. No none. Motion carried.

Roland reviewed: 1) Beaver dams. 2) Snow removal and snow plow issues. 3) Motor going out on muffin muncher at sewer plant. 4) Sidewalk on Park Street, and concrete weights poured. 5) Lift station maintenance. 6) Projects. 7) Smaller digging teeth for backhoe. 8) New computer for sewer plant. 9) Well reports from SUEZ. 10) Safety Council walk through notes. The Maintenance Subcommittee will work with Roland.

Rupe moved to approve the building inspector report. Hartshorn seconded. Voting Yes: Rupe, Hartshorn, Ubben, Custer and Peterson. No none. Motion carried.

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Steve Anderson reviewed 1) Leedom is working on the missing trailer. 2) A new copier was ordered.

Hartshorn reviewed he looked at the old police car and recommends a new ignition coil, plugs, and air filter. He also can change the oil and battery. The Board agreed to let Hartshorn maintenance the old police car for about \$300 in parts.

Jody Anderson reviewed the speed sign, which was approved last month, was not purchased due to speed regulations over 40 mph for that particular sign.

Rupe moved to purchase a speed sign not to exceed the amount of \$3,095.00 from All Traffic Solutions. Peterson seconded. Voting Yes: Rupe, Peterson, Ubben, Custer and Hartshorn. No: none. Motion carried.

Peterson reviewed Officer Larson is interested in becoming firearm certified. Discussion held. Officers will certify through the Saunders County Sheriff.

Hartshorn moved to approve the Second Amendment to Agreement for Garbage Hauling and Disposal with Waste Connections of Nebraska, Inc. Rupe seconded. Voting Yes: Hartshorn, Rupe, Ubben, Custer and Peterson. No: none. Motion carried.

An email from Mark Rezac regarding the building valuations was reviewed. Discussion held.

Rupe moved to approve the increase in values for the maintenance building by \$1,000 to \$121,300.00, the fire training building by \$70,438.00 to \$231,638.00, and the water tower by \$205,579 to \$812,879.00, with the increased premium at \$679.00. Hartshorn seconded. Voting Yes: Rupe, Hartshorn, Ubben, Custer and Peterson. No: none. Motion carried.

Lindgren reviewed Park Street was planned for construction in the Hunter Addition, but the contractor hasn't begun yet.

An email from Rachelle Allender regarding the property at 117 W Edwin was reviewed. Some of the nuisances have been removed. The property owner is currently talking to real estate agents about selling, and will notify Lindgren with updates on the sale of the property.

The stream stabilization project bids were discussed. Lindgren reviewed Josh Girmus spoke with her regarding the project and had planned to attend the meeting tonight. Tabled for the new Board.

Hartshorn reviewed the server has been replaced, and the lap top hard drive has been replaced. Team Viewer was discussed. Hartshorn recommended paying the monthly fee if someone needs to work from home. Providing a guest wifi for the community building was discussed.

Maxson reviewed the new trees received the last watering before the cold spell.

Custer reviewed she has been opening and closing the compost site on weekends.

Resolution 2020-12 was introduced by Chairman Peterson and is set forth in full as follows, to wit:

WHEREAS, the Village of Ceresco, Saunders County, Nebraska has adopted a Municipal Code, as revised and amended from time to time, to provide for rules and regulations within the municipality and within its one mile zoning jurisdiction to promote the health, safety and general well-being of its inhabitants, and,

WHEREAS, the Village of Ceresco Municipal Code Book, contain rules and regulations regarding licenses, fees and permits for various processes, procedures, and activities, and,

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WHEREAS, the Trustees of the Village of Ceresco has the authority to set the amount of all fees required for issuance of the licenses, permits, and other activities pursuant to the rules and regulations set out in the Municipal Code, the Zoning and Subdivision Regulations of the Village of Ceresco, Saunders County, Nebraska in a Master Fee Schedule, and,

WHEREAS, it is the desire of the Board of Trustees of the Village of Ceresco, Nebraska, to amend the Master Fee Schedule pertaining to FEES of the Village of Ceresco, Nebraska, and,

NOW, THEREFORE, BE IT RESOLVED BY the Board of Trustees of the Village of Ceresco, Nebraska, as follows:

1. That the findings here and above made should be and are hereby made a part of this Resolution as if fully set out at length herein.

2. That the Master Fee Schedule pertaining to Building Permit Fees, Construction Costs Calculations, Zoning Ordinance, Subdivision Regulations and Utility Costs shall be amended as follows:

Building Permit Fees	
	Ceresco
Dwellings:	
Frame Construction w or w/o basement	\$70 sq ft
Brick/brick veneer w or w/o basement	\$80 sq ft
Garages, sheds, accessory buildings, carports	\$40 sq ft
Commercial-Recreational Buildings:	
(with or without basement-single floor)	
Steel, Masonry, concrete, frame construction	\$40 sq ft
Steel, Masonry, concrete, frame construction	\$40 sq ft
Warehouse Storage (with or without basement):	
Steel, Masonry, concrete, frame construction	\$40 sq ft
Steel, Masonry, concrete, frame construction	\$40 sq ft
Concrete Work	Cost materials plus 30%
Concrete work abutting any property, including Village property	NO COST
Decks	Cost materials plus 30%
Sidewalks	NO COST
Demolition Permit/Business or Commercial	\$25.00

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Demolition Permit/Residential or Accessory	\$10.00
Building Inspector Fee/each inspection	\$15.00
Downtown parking district	\$50.00
Driveway/Curb Cut	Refundable Deposit \$25 sq ft

Construction Costs Calculations:	
Ceresco	
FEE based on the following:	
\$20.00 to \$100.00	\$4.50
\$101.00 to \$400.00	\$5.50
\$401.00 to \$700.00	\$7.50
\$701.00 to \$1,000.00	\$8.50
\$1,001.00 to \$2,000.00	\$11.00
\$2,001.00 to \$3,000.00	\$13.50
\$3,001.00 to \$4,000.00	\$16.00
\$4,001.00 to \$5,000.00	\$18.50
\$5,001.00 to \$6,000.00	\$21.00
\$6,001.00 to \$7,000.00	\$23.50
\$7,001.00 to \$8,000.00	\$26.00
\$8,001.00 to \$9,000.00	\$28.50
\$9,001.00 to \$10,000.00	\$31.00
\$10,001.00 to \$11,000.00	\$33.50
\$11,001.00 to \$12,000.00	\$36.00
\$12,001.00 to \$13,000.00	\$38.50
\$13,001.00 to \$14,000.00	\$41.00
\$14,001.00 to \$15,000.00	\$43.50
\$15,001.00 to \$16,000.00	\$46.00
\$16,001.00 to \$17,000.00	\$48.50
\$17,001.00 to \$18,000.00	\$51.00
\$18,001.00 to \$19,000.00	\$53.50
\$19,001.00 to \$20,000.00	\$56.00
\$20,001.00 to \$21,000.00	\$58.50
\$21,001.00 to \$22,000.00	\$61.00
\$22,001.00 to \$23,000.00	\$63.50

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\$23,001.00 to \$24,000.00	\$66.00
\$24,001.00 to \$25,000.00	\$68.50
\$25,001.00 to \$26,000.00	\$71.00
\$26,001.00 to \$27,000.00	\$73.50
\$27,001.00 to \$28,000.00	\$76.00
\$28,001.00 to \$29,000.00	\$78.50
\$29,001.00 to \$30,000.00	\$81.00
\$30,001.00 to \$31,000.00	\$83.50
\$31,001.00 to \$32,000.00	\$86.00
\$32,001.00 to \$33,000.00	\$88.50
\$33,001.00 to \$34,000.00	\$91.00
\$34,100.00 to \$35,000.00	\$93.50
\$35,001.00 to \$36,000.00	\$96.00
\$36,001.00 to \$37,000.00	\$98.50
\$37,001.00 to \$38,000.00	\$101.00
\$38,001.00 to \$39,000.00	\$103.50
\$39,001.00 to \$40,000.00	\$106.00
\$40,001.00 to \$41,000.00	\$108.50
\$41,001.00 to \$42,000.00	\$111.00
\$42,001.00 to \$43,000.00	\$113.50
\$43,001.00 to \$44,000.00	\$116.00
\$44,001.00 to \$45,000.00	\$108.50
\$45,001.00 to \$46,000.00	\$121.00
\$46,001.00 to \$47,000.00	\$123.50
\$47,001.00 to \$48,000.00	\$126.00
\$48,001.00 to \$49,000.00	\$128.50
\$49,001.00 to \$50,000.00	\$131.00
Over \$50,000.00	\$133.50 plus \$2.50 per thousand thereafter

Board of Adjustments:		
Appeal Decision of Zoning Administrator	\$75.00	
Application for Variance	\$150.00	
Amend Zoning Map	\$200.00	
Comprehensive Development Plan:		
Zoning Ordinances:		
Zoning Ordinance Text Amendment	\$150.00	

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Zoning District Amendment (Change of Zoning Request)	\$250.00	
Conditional Use Permit	\$175.00	
Conditional Use Permit (for a sign)	\$100.00	
Zoning Map Amendment	\$100.00	
Flood Plain Development Permit	\$250.00	
Engineering Review	actual cost (1)	
Attorney Review	actual cost (1)	
Subdivision Regulations:		
Subdivision Regulation Text Amendment	\$150.00	
Administrative Plat Base	\$100.00	
Administrative Plat Plus per platted lot	\$10.00	
Preliminary Plat Base	\$250.00	
Preliminary Plat Plus per platted lot	\$10.00	
Final Plat Base Fee	\$150.00	
Final Plat Plus per Platted lot	\$10.00	
Revised preliminary or Final Plat	\$100.00	
Replat	\$100.00	
Replat Plus per platted lot	\$10.00	
Engineering Review	actual cost (1)	
Construction Review	actual cost (1)	
Construction Testing	actual cost (1)	
Attorney Review	actual cost (1)	
Vacation of Plat	\$150.00	
Preliminary Planned Unit Development (PUD)-1	\$400.00	
Preliminary Planned Unit Development (PUD)-1, Plus per lot	\$10.00	
Final PUD-1	\$200.00	
Final PUD-1 Plus per lot	\$10.00	
Annexation Fees	\$250.00	
Filing Fees/Advertising Costs paid by Applicant	actual cost	
Park Development Fee: (2)	(per acre fee)	

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- residential Developments	\$1,250.00	Park development fee shall be used for improvements or development of the following: Neighborhood Parks, Community Park and Trails/green space.
- commercial Development	\$1,350.00	
- industrial development	\$1,350.00	
In addition to application fees, applicant is responsible for all advertising costs, filing fees and engineering review costs, which shall be billed to the applicant and paid within 45 days of billing	actual costs (1)	

Fees for Overlay and Commercial/Industrial Improvement Review:

Overlay District Architectural Review	actual cost (1)	
Commercial/Industrial Improvement Review	actual cost (1)	

NOTES:

(1) - Estimates on these fees can be provided if desired. Village will enter into an agreement for these services with the selected Engineer and Developer will be billed for these charges.

(2) - Credit against this fee can be provided for developments that create and/or develop parks and trails or provide property for future park/trail development.

Utility Costs	Ceresco
Insufficient Funds Fee	\$10.00
Utility Deposit	\$75.00
3/4" new water service (connection to Main in town)	\$300.00 plus tapping exp
1" new water service (connection to Main in town)	\$375.00 plus tapping exp
water meter	actual cost
Rural New Water Connection to Main	\$1,559.00 plus tapping exp
New Sewer Connection to main	\$250.00
Late Charge	-
water reconnect fee	\$60.00
Return check fee	\$10.00

WHEREUPON, Board Member Rupe moved to approve Resolution No. 2020-12 a Resolution to amend the Master Fee Schedule. Board Member Ubben seconded this motion. No further discussion was required.

The Chair instructed the Clerk to call the roll for the vote thereon. The Clerk called the roll and the following was the vote on this motion. Yeas: Rupe, Ubben, Custer, Hartshorn and Peterson. Nays: none.

WHEREUPON, the Chair declared that the Motion having been approved by a majority of the votes cast, said Resolution 2020-12 is approved and adopted.

Ordinance No. 2020-10 was introduced by Chairman Peterson and is set forth in full as follows, to wit:

AN ORDINANCE TO AMEND THE WAGES AND SALARIES OF CERTAIN OFFICERS, APPOINTEES, AND EMPLOYEES OF THE VILLAGE OF CERESCO, NEBRASKA: TO PROVIDE FOR THE EFFECTIVE DATE HEREOF AND TO PROVIDE FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH:

BE IT ORDAINED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF CERESCO, NEBRASKA:

Section 1. Pursuant to Ceresco Municipal Code Section 1-105 the following wages and salaries are hereby established to take effect December 1, 2020:

<u>POSITION</u>	<u>WAGES OR SALARY</u>
Clerk/Treasurer	\$ <u>24.28</u> Per Hour
Maintenance Supervisor/Water-Sewer Operator	\$ <u>24.07</u> Per Hour
Streets and Parks Maintenance Worker	\$ <u>19.00</u> Per Hour
Police Chief	\$ <u>22.24</u> Per Hour
Assistant Police Chief	\$ <u>20.81</u> Per Hour
Police Officer less than 6 months of employment	\$ <u>19.28</u> Per Hour
Police Officer more than 6 months of employment	\$ <u>19.79</u> Per Hour
Building Inspector	\$ <u>15.00</u> Per Inspection \$ <u>130.00</u> Monthly Salary
Assistant Building Inspector	\$ <u>15.00</u> Per Inspection
Zoning Administrator	\$ <u>0.00</u> Per Month
Head Librarian	\$ <u>16.68</u> Per Hour
Assistant Librarian	\$ <u>11.32</u> Per Hour
Library Assistant	\$ <u>10.20</u> Per Hour
Office Assistant	\$ <u>14.13</u> Per Hour
Emergency Part-Time Backup Water/Wastewater Operator	\$ <u>15.00</u> Per Hour

Maintenance Worker II less than 1 year of employment \$ 12.25 Per Hour

Maintenance Worker II more than 1 year of employment \$ 13.50 Per Hour

Section 2. Full-time personnel shall be offered Dental and Vision insurance with the Village paying 100% of the employee's premium and 50% of the premium for eligible spouses and dependents. Full-time qualifying personnel shall be eligible for reimbursement for a privately-sourced health insurance plan equal to the actual monthly premium paid by the employee, grossed up for tax withholdings, up to a maximum of \$460.00 per month. Reimbursement by the Village for health insurance premiums is subject to tax withholdings. Full-time employees shall be granted the following holiday leave: New Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving, day after Thanksgiving, four (4) hours for Christmas Eve, Christmas Day, and four (4) hours for New Year's Eve. Full-time qualifying personnel shall be granted retirement benefits as follows: If qualified employees choose to defer a minimum of 3% of their earnings into a Simple IRA account, the Village shall contribute a maximum of 3% of the employee's earnings into that account as well.

Board Member Rupe moved that the statutory rules in regard to the passage and adoption of ordinances be suspended so that said ordinance might be introduced, read by title, and then moved for final passage at the same meeting. Chairman Peterson seconded said motion. The Chair put the question and instructed the Clerk to call the roll for the vote thereon. The Clerk called the roll and the following was the vote on this motion to suspend the rules: Yeas: Rupe, Peterson and Custer. Nays: Hartshorn. Abstain: Ubben.

WHEREUPON, the motion failed to meet the affirmative votes of no less than three-fourths (3/4ths) of the total members of the Board.

Discussion held.

WHEREUPON, Board Member Rupe moved that said Ordinance No. 2020-10, an Ordinance to amend the wage and salary compensation be approved on its first reading and its title agreed to. Board Member Custer seconded this motion.

The Chair instructed the Clerk to call the roll for the vote thereon. The Clerk called the roll and the following was the vote on this motion. Yeas: Rupe, Custer, Hartshorn and Peterson. Nays: none. Abstain: Ubben.

WHEREUPON, the Chair declared said Ordinance 2020-10 be approved on its first reading and its title agreed to and that the second reading of Ordinance No. 2020-10 be on the next Agenda of the Board of Trustees.

Peterson moved to adjourn the meeting Sine Die at 7:25 pm. Custer seconded. Voting Yes: Peterson, Custer, Rupe, Ubben and Hartshorn. No none. Motion carried.

Newly elected Board members Justin Eggleston and Shawn Ruble, and incumbent Toni Rupe read their oath of office. Eggleston and Ruble took their seat at the Board table.

Rupe declared a potential conflict of interest with her husband working for JEO Consulting Group.

Re-organization:

Rupe moved to appoint the Clerk as Chair Pro Tempore for the purposes of electing a Chairperson. Ruble seconded. Voting Yes: Rupe, Ruble, Ubben, Custer and Eggleston. No: none. Motion carried.

Lindgren asked for nominations for Chairperson.

Custer nominated Rupe for Chairperson.

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Ubben moved to cease nominations. Ruble seconded. Voting Yes: Ubben, Ruble, Eggleston, Custer and Rupe. No: none. Motion carried.

The roll was called for Rupe as Chairperson. Yes: Ubben, Custer, Ruble, Eggleston and Rupe. No: none. Motion carried.

Lindgren announced Toni Rupe as Chairperson and she took over the meeting.

Rupe asked for nominations for Chairperson Pro Tempore.

Eggleston moved that Brian Ubben be Chairman Pro Tempore. Ruble seconded. Voting Yes: Eggleston, Ruble, Custer, Ubben and Rupe. No: none. Motion carried.

Rupe made the following appointments:

Village Clerk/Treasurer: Joan Lindgren

Zoning Administrator: Joan Lindgren

Building Inspector and Deputy Zoning Administrator: Randy Bower

Assistant Building Inspector: Brad Custer

Village Attorney: Loren Lindahl

Village Engineer: by project

Street Superintendent: Julie Ogden with JEO

Police Chief: Steve Anderson

Fire Chief: Justin Maxson

Assistant Chief – Fire: Matt Bower

Assistant Chief – Rescue: Alysha Heyen

Planning Commission (2021-2023): Keith Urbom, Mark Nelson and Ed Warholoski

Library Board (2021-2022): Kevin Kennedy, Monica Blank and Patty Kettlehut

Accepting the appointments were Custer, Ubben, Eggleston, Ruble and Rupe.

Rupe made the following appointments:

Solid Waste Management: Rupe

Water Commissioner: Ubben

Sewer Commissioner: Eggleston

Street Commissioner: Ruble

Park Commissioner: Custer

Police Commissioner: Rupe

Department appointments:

Water: 1st) Ubben and 2nd) Custer

Sewer: 1st) Eggleston and 2nd) Ubben

Street: 1st) Ruble and 2nd) Rupe

Park: 1st) Custer and 2nd) Ruble

Police: 1st) Rupe and 2nd) Eggleston

Accepting the appointments were Custer, Ubben, Ruble, Eggleston and Rupe.

Rupe made the following appointments:

Board of Health: Toni Rupe, Chairperson; Steve Anderson, Police Chief; and Frank Coughlin, Health Care Provider.

Board of Health Alternate Members: Brian Ubben, Chairman Pro Tempore; Chilton Leedom, Police Officer; and Arnie Lowell, Planning Commission.

Accepting the appointments were Custer, Ubben, Ruble, Eggleston and Rupe.

Rupe designated:

The official posting places as the Village Office, Post Office and CerescoBank.

The advance time of Notice for Regular meetings as the Friday prior to the Tuesday Regular meeting.

The advance time of Notice for Special meetings as 24 hours in advance of Special meeting.

The Village Depositories as CerescoBank and First Northeast Bank of Nebraska.

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**The Official Newspaper as the Wahoo Newspaper.
Approving the designations were Custer, Ubben, Ruble, Eggleston and Rupe.**

Rupe moved to appoint Rupe and Ubben to the Maintenance Subcommittee. Ruble seconded. Voting Yes: Rupe, Ruble, Ubben, Custer and Eggleston. No: none. Motion carried.

Rupe moved to appoint Ubben and Ruble to the Technology Subcommittee. Custer seconded. Voting Yes: Rupe, Custer, Ubben, Ruble and Eggleston. No: none. Motion carried.

Creating a Stream Stabilization Subcommittee was discussed.

Rupe moved to appoint Eggleston and Custer to the Stream Stabilization Subcommittee. Ubben seconded. Voting Yes: Rupe, Ubben, Custer, Ruble and Eggleston. No: none. Motion carried.

The purpose of the Compost Site Security Subcommittee was discussed.

Rupe moved to appoint Ruble and Eggleston to the Compost Site Security Subcommittee. Custer seconded. Voting Yes: Rupe, Custer, Ubben, Eggleston and Ruble. No: none. Motion carried.

Rupe moved to appoint Rupe and Custer to the Community Building Rental Subcommittee. Eggleston seconded. Voting Yes: Rupe, Eggleston, Ubben, Custer and Ruble. No: none. Motion carried.

Rupe moved to appoint Custer and Eggleston to the Personnel Policy Subcommittee. Eggleston seconded. Voting Yes: Rupe, Eggleston, Ubben, Custer and Ruble. No: none. Motion carried.

Rupe moved to appoint Rupe and Ruble to the Street Subcommittee. Ubben seconded. Voting Yes: Rupe, Ubben, Custer, Eggleston and Ruble. No: none. Motion carried.

Confidentiality agreements were signed by Rupe, Ubben, Custer, Eggleston, Ruble, Lindgren and Jody Anderson.

Lindgren requested the purchase of two ergonomic chairs for the office.

Ubben moved to purchase two ergonomic office chairs not to exceed \$600.00. Eggleston seconded. Voting Yes: Ubben, Eggleston, Ruble, Custer and Rupe. No: none. Motion carried.

Lindgren requested 20.01 vacation hours to be carried over.

Custer moved to approve Lindgren to carry over 20.01 hours of vacation. Rupe seconded. Voting Yes: Custer, Rupe, Ubben, Eggleston and Ruble. No: none. Motion carried.

Lindgren requested to close the office on Christmas Eve and New Year's Eve. Discussion held.

Rupe moved to close the office on Christmas Eve and New Year's. Ruble seconded. Voting Yes: Rupe, Ruble, Eggleston, Custer and Ubben. No: none. Motion carried.

Rupe moved to approve the Retainer Agreement with Bromm, Lindahl, Freeman-Caddy & Lausterer as presented. Ubben seconded. Voting Yes: Rupe, Ubben, Custer, Eggleston and Ruble. No: none. Motion carried.

Board training with the Nebraska Rural Water was reviewed. It was agreed to schedule a one hour training session in March, or after, during the Regular meeting.

Retaining an IT person was discussed. Tim Hartshorn, who was on the Village's Technology Subcommittee, has offered to continue working with the Village as an IT person. He would be on call, as needed, and not charge a fee until he notified the Village Board of costs for approval.

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Ubben moved to retain Tim Hartshorn as the Village's IT Specialist on an as needed basis. Rupe seconded. Voting Yes: Ubben, Rupe, Custer, Eggleston and Ruble. No: none. Motion carried.

Governor Ricketts Executive Order No. 20-36 was reviewed. It gives public bodies the option to meet virtually by videoconference or teleconference through January 31, 2021.

Ubben reviewed an idea to organize a volunteer group called Ceresco Strong. Discussion held. Ubben will do more research for the January meeting.

Rupe moved to adjourn at 8:15 PM. Ruble seconded. Voting Yes: Rupe, Ruble, Eggleston, Custer and Ubben. No: none. Motion carried.

Toni Rupe, Chairperson
Joan Lindgren, Clerk